



# Seamless Management Solutions

Offering Management Consulting, Business and Professional Development Services. We support programs and projects across many industries, facilitating successful outcomes with the end goal of delivering impactful solutions.

## CAPABILITIES

### Global Project, Program Management

working with SMEs, leading the delivery of solutions in areas of IT, Innovation and Technology, Business Development, Women Empowerment, Education, Agriculture, among others.

### Process Management, Assessment and Improvement

building a new process or improving existing processes, supporting performance, reporting, learning and continuous improvement. Documentation and translations.

### IT and Security Audit Readiness Management

leading audit project management, conducting assessments and formulating internal improvement plan.

### Training and Professional Development

delivering customized curriculum design, training and assessments.

## PAST PERFORMANCE

VA Department of Agriculture (subcontractor) Project Management and Translations. Delivered the Spanish Pesticide Applicators Certification Exam.

Arango Smiles: Process Management improving processes and employee handbooks.

SMS: Project Design and Start-up Phase:

- IT literacy and STEM opportunities for young women in USA, Colombia and El Salvador.
- Sustainable agriculture in Colombia.

Orange Business Services (W2): Senior Manager -Global IT and Networks Project and Process Management organization. Managed Global IT and Security audit readiness program, complex projects and process improvement.

## CONTRACTS

FSC IF: Creating financial and administration templates for Indigenous organizations.

Counterpart International: Program/ Project Support for the HQ in DC and field offices overseas BPA.



## DIFFERENTIATORS

### Multicultural Competences

experts working with stakeholders of multicultural backgrounds; ability to lead local and global projects, driving collaboration and building partnerships. Fluent bilingual Spanish and English PMs leading projects, business development and operations in both languages.

### Customization

offering PMI, Scrum, Lean Sigma, Six Sigma, PM for International Development and/or hybrid methodologies, according to client's and project requirements.

## COMPANY DATA

Cage code: 8TPH0  
EIN: 85-3851295  
UEI: TFWMDMDNJHXX5

## CERTIFICATIONS

Women Owned Small Business  
Small Disadvantaged Business  
Minority and Hispanic American  
SWAM certified by VA  
PMP, Six Sigma, CSM certified staff

## NAICS

541618, 541611, 541930, 541990, 561110  
561410, 561499, 561990, 611710, 611410

## CONTACT

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